



**GEORGE SPENCER ACADEMY APPEAL TIMETABLE 2020**

<b>Appeals for normal round of admissions</b>	
<b>Date of allocation of places</b>	<b>2<sup>nd</sup> March by Local Authority</b>
<b>Deadline for lodging appeals</b>	<b>30<sup>th</sup> March 2020</b>
<b>When appeals will be heard</b>	<b>Within 40 school days of the deadline for lodging appeals.</b>
<b>Notice of appeal hearing</b>	<b>At least 10 school days notice of the appeal hearing</b>
<b>Deadline for governing body to submit evidence for the appeal</b>	<b>20<sup>th</sup> April 2020</b>
<b>Deadline for sending appeal papers to all parties</b>	<b>No later than 10 school days before the appeal hearing</b>
<b>Deadline for appellant to submit additional evidence</b>	<b>At least 10 days prior to the date of the appeal hearing</b>  <b>Information or evidence not submitted by the deadline might not be considered at the appeal.</b>
<b>Late applications for appeals will be heard by</b>	<b>At the same time as previously scheduled appeals or within 30 school days of the appeal being lodged</b>
<b>Decision letter sent to appellant</b>	<b>Normally within 5 school days</b>

**How to lodge an appeal**

Please send a written request to:  
The Admissions Officer, George Spencer Academy, Arthur Mee Road, Stapleford, Nottingham, NG9 7EW.

Alternatively email: [info@george-spencer.notts.sch.uk](mailto:info@george-spencer.notts.sch.uk)