



Contingency for Coronavirus

As an NPQ provider, we have been assessing the impact of the Coronavirus on the NPQ delivery and implications for assessment and final submissions. This is a moving situation and we understand completely that schools will be prioritising keeping staff and pupils safe in this moment.

We want to write to you with key updates and information so ensure that you can be assured that ourselves as a provider, NPQ Online as an assessor, and the DfE are working together to support our participants. As you will be aware, we are not clear on to what extent Covid 19 will impact on each stage of the NPQ process, but we are being responsive to need and in communication about what can be done.

Below are key notes for our participants. These are focused for:

[Cohort 2019-2020: Impact on Delivery Days](#)
[Cohort 2017-2018 and 2018-2019: Final Assessment](#)

We will ensure headteachers and coaches are copied in on the information and that it is also available on Moodle.

As we move forward, we will continue to share key updates with you and offer as much support as possible.

Kind regards,

[Tammy Elward](#)
 Director of the George Spencer Teaching School Alliance

Contact Details

Tammy Elward	Director of the GS TSA and DRS	tammyelward@satrust.com
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Contingency for Coronavirus

Cohort 2019 – 2020
Face to Face Days

Delivery Dates for 2020

NPQH: George Spencer

Leading an Effective School Day 1	Monday 16th March 2020	A date for the catch up half day will be communicated
Leading an Effective School Day 2	Wednesday 22nd April 2020	Continuing at present

NPQH: Lincolnshire TSA

Leading an Effective School Day 2	Thursday 26th March 2020	Postponed at present – alternative dates will be communicated
Leading an Effective School Day 3	Friday 24th April 2020	Postponed at present – alternative dates will be communicated

NPQSL: George Spencer

School Improvement Focus Day	Thursday 2nd April 2020	Postponed at present – alternative dates will be communicated
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NPQSL: Lincolnshire TSA

Leading Teaching Day 2	Thursday 2nd April 2020	Postponed at present – alternative dates will be communicated
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NPQML: George Spencer

Managing Systems and Processes Day 1	Monday 29th April 2020	Continuing at present
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NPQML: Lincolnshire TSA

Managing Systems and Processes Day 1	Thursday 30th April 2020	Postponed at present – alternative dates will be communicated
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Future Changes

As we establish the full extent of the impact, we will continue to assess our NPQ delivery model and ensure that we communicate to you any further changes.

DfE Support

The DfE are collecting information about the impact of Covid19 on delivery and reflecting on what changes might need to be put in place to support participants being able to complete. Once decisions have been made, we will ensure that we communicate this as soon as possible.

Remote Learning

In the meantime, we are exploring moving some of our content into learning modules available on Moodle. We would suggest that participants ensure all tasks set on Moodle are complete and up to date so that we can put in place additional learning as needed. We will communicate with you any changes as we respond to the situation.

Final Assessment Dates

We have communicated already the booking of final assessment windows.

If you have not already booked a window: At this time, we would suggest that you hold off booking these windows until we know the full impact of Covid 19. We will send out a reminder in a month's time with updated instructions.

If you have already booked a window: The booked windows will be on hold until we can assess the medium term impact. If needed, we can re-book windows with participants.

These are the plans as it stands at present. Alternate days will be put in place once we are better able to assess the medium term impact. Please leave all future dates in your diary and any changes will be communicated to you.

Tammy Elward
Director of the George Spencer Teaching School Alliance
18.03.2020



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Cohort 2017 – 2018 and Cohort 2018 – 2019

Approaching Final Assessment

Final Assessment Windows

Upcoming Assessment Window: April 16th – April 30th

NPQonline expects to work as usual throughout any shut-downs. Where participants are ready to, or close to being ready to submit for assessment, it is suggested they continue as planned, and NPQonline will be ready to receive and assess submissions as usual. They offer a remote service and will remain unaffected by Covid 19.

- Logins will be shared with participants for those logged into this window- Lisa will be sending out details at the end of March to beginning of April (2 weeks before the window) so that you can check the login works **before** the window opens.
- If you have not already booked onto this window, you can still book on if you want to ensure that the project is finalised and submitted. Please email Lisa Wilshere if you want to join this assessment window.

Future assessment window: 14th May – 25th May

This assessment window will go ahead as planned.

- Logins will be shared with participants for those logged into this window 2 weeks before the window. Please ensure that you check the login works **before** the window opens.
- If you have not already booked onto this window, you can still book on if you want to ensure that the project is finalised and submitted. Please email Lisa Wilshere if you want to join this assessment window.

Please be aware this is the **last** window for these cohorts to submit their projects at present.

Participants who have Deferred

2018-2019 Cohort: If you have applied for a deferral and this has been agreed as you have met the criteria set by the DfE, please ensure we have your intended submission date confirmed to Lisa Wilshere. Future submission dates for deferred submission dates will be agreed.

2017-2018 Cohort: We would recommend that you complete where possible within the two windows above to ensure that your qualification is accredited by the DfE.

If you have any questions, please get in touch with Lisa Wilshere.



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Final Submission Paperwork for the April and May Submission Windows – 2017-2018/2018-2019

EMLC and NPQOnline Submission Forms

Both cohorts can submit on the original EMLC paperwork – we have moved assessors due to EMLC closure and they are continuing to mark the EMLC submission forms.

You can choose to use the new NPQ Online paperwork but we feel you will be most familiar with the EMLC proforma and this is likely to be the simpler option.

Signatures for Assessment Submissions

Where it has not been possible to collect a signature, please use one of two options:

- i) the signatory should scan or photograph their signature and send it electronically to the participant so that it can be pasted to the signature box on the submission form.
- ii) only in the very few cases where this is not possible, an email to assessors@npqonline.co.uk directly from the signatory would be acceptable. Emails must be named with the participant name as well as the sponsor/ line manager name.

Sponsor Statement

Should there be difficulties obtaining the statement, it can be written by any more senior person who knows the participant's work well and can verify the project is their own. It does not have to be the same sponsor who has supported a participant through the programme. For NPQH Task 2 this would include a senior person at the placement school, such as the deputy headteacher or Chair of Governors.

Length of Project Compromised

- Where a project has not quite lasted for two long terms, participants may have suitable evidence to refer to from before their originally-given start date.
- Where a project is not quite complete, participants should write about how, given the evidence already gathered, the project is likely to end.
- If the project is significantly short of two long terms, it will need to be completed once the participant has returned to school, unless the remaining part can be carried out remotely.

DfE Support

The DfE are collecting information about the impact of Covid19 on participants completing and reflecting on what changes might need to be put in place to support participants being able to complete. Once decisions have been made, we will ensure that we communicate this as soon as possible.

Tammy Elward

Director of the George Spencer Teaching School Alliance

18.03.2020