



Principal: Helen Corbett

Summer and autumn testing arrangements

Dear Student,

Home testing will restart when students return in the autumn term. In line with government guidance, we will be implementing a phased return for students in order to support an on-site testing programme. As part of this programme, all students will be encouraged to take 2 tests at our on-site testing centre and can return to face to face lessons following their first negative result. Please read the attached overview outlining test appointment times and the date each year group will return to lessons. The table below also outlines appointment times for each form in Year 13.

Appointment Times

Form	Test 1 Friday 3rd September	Test 2 (period) Wednesday 8th September
12MRA	12.15pm	Period 3 (2 nd half)
13RJA	12.15pm	Period 3 (2 nd half)
13LJS/ASR	1.20pm	Period 4 (1 st half)
13SWN/DSN	1.20pm	Period 4 (1 st half)
13LPR	1.50pm	Period 4 (2 nd half)
13GBH/COS	1.50pm	Period 4 (2 nd half)
13SCD	2.20pm	Period 5 (1 st half)

Testing arrangements

Below is a step by step guide for how our testing process will operate. Our testing centre will be based in the gym on upper site. It is important to arrive punctually for each test to ensure social distancing and a controlled flow of students moving through the testing centre at all times;

1. Students arrive at upper site at their designated time and line up in their forms at the side of the sports hall. A member of staff will be on hand to show students where to line up.
2. Students will be asked to enter the testing centre via the rear fire doors and directed to a registration desk where they will be registered by a member of staff.
3. Once they have registered they will be asked to enter the gym and guided towards a testing booth.
4. At the testing booth a trained member of staff will provide guidance and support to students as they go through the self-swabbing process.
5. Once they have completed the self-swab, students will be free to go home after test 1 or return to lessons after test 2.

Consent

If you are happy to be tested, please complete the Google consent form on the link below.

<https://forms.gle/pqehda9CZne5Yk9A7>

The consent form will still need to be completed even if you have provided consent for previous on-site testing. Attached to this letter is a privacy notice outlining how personal data will be used.

Test Results

Test results will be sent to the email address and mobile number provided on the consent form. If the test is negative, students will be able to return to school on their year group's designated return day after the first test or continue in lessons as normal following test 2. In the event of a positive result, the school will contact you and you will need to take a confirmatory PCR and self-isolate for 10 days (unless the PCR comes back as negative).

1st Test

For the first appointment, you will only be in school to take the test. Provided the test is negative, you will be able to return to school on your designated day with the rest of their year group.

Social Distancing Measures

Face masks will be optional. The testing centre has been designed to ensure students are 2 metres apart at all times. Appointment times have been allocated to ensure a safe number of students are in the centre at any time.

We will support all students throughout, but please contact us if you have any questions.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Jonathan Dakers', written over a horizontal line.

Jonathan Dakers
Assistant Principal